

Minutes of IQAC Meeting held on 09.04.2018 and Action Taken

Date: 09.04.2018

Venue: IQAC office

Members present:

1. Dr. Sukdev Adhikari
2. Dr. Jyotshna Baruah
3. Sabyasachi Kashyap (Circle Officer, Dhekiajuli Revenue Circle)
4. Dr. Kantar B. Nandi
5. D. J. Hazarika
6. Pallavi Baruah
7. Dr. H. P. Baruah
8. Kajal Bora
9. Dr. P. Sedai
10. Bikash Baruah
11. R. U. Ansari
12. Biswajit Dey
13. Narayan Bora

On 9th April, 2018 a meeting of IQAC was held in IQAC office. Principal, Dr. Sukdev Adhikari presided over the meeting. Co-ordinator Dr. Jyotshna Baruah initiated the discussion on the time slots to be given for NAAC peer team visit. Riazuddin Ansari expressed concern that a majority of the teaching faculty were engaged in NRC upgradation process and it would affect the preparedness for peer team visit.

Principal Dr. Sukdev Adhikari insisted that the process should be over as early as possible for the greater interest of the institution. D.J Hazarika urged that extra effort should be given by each department to gear up for the visit. Bikash Baruah expressed his concern that within a very short span of time overall preparation need to be worked out. After a thread bare discussion everybody considering the urgency of the matter agreed on three time slots in order of preference. Co-ordinator urged upon the members to put in whole hearted effort for completion of the accreditation process.

Dr. J. Baruah initiated the discussion on CBCS and asked for the opinion of the members present. Principal Dr. S. Adhikari raised the crucial issue of CBCS and opened the discussion. Pallavi Baruah suggested conducting a workshop on CBCS to get the teachers acquainted with the system. Everybody agreed on a workshop on CBCS.

Resolution 1: The meeting suggests three-time slots- 22-23, 25-26 and 28-29 June 2018 being the first preferred time slot.

(Action taken: In order of preference three time slots mentioned in the Resolution 1 were provided by the Institution.)

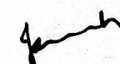
Resolution 2: To convene a meeting with all HoDs.

(Action taken: Meeting was convened on 28/05/2018.)

Resolution 3: To prepare documents as per SSR requirement for NAAC inspection.

(Action taken: Documents preparation is in progress.)




Co-Ordinator
IQAC
LOKD Collège, Dhekiajuli