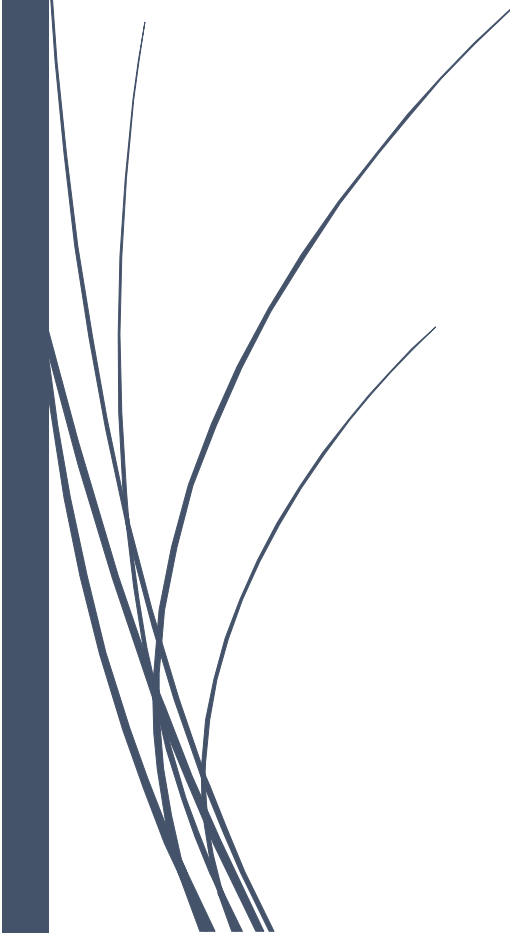


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AQAR 2016-17

L.O.K.D. COLLEGE

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LOKANAYAK OMEO KUMAR DAS COLLEGE
DHEKIAJULI | ASSAM

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

Lokanayak Omeo Kumar Das College

1.2 Address Line 1

P.O.- Dhekiajuli

Address Line 2

Dist.- Sonitpur

City/Town

Dhekiajuli

State

Assam

Pin Code

784110

Institution e-mail address

Lokdcollege.444@rediffmail.com

Contact Nos.

0371224423

Name of the Head of the Institution:

Dr. Abdul Mazid; Md. Riaz Uddin
Ansari; Dr. Sukdev Adhikari

Tel. No. with STD Code:

0371224423

Mobile:

9706959012

Name of the IQAC Co-ordinator:

D. J. Hazarika; U. Kalita

Mobile:

9435181260; 8876819654

IQAC e-mail address:

iqaclokdc@gmail.com

1.3 NAAC Track ID

ASCOGN11945

1.4 Website address:

www.lokdcollege.in

Web-link of the AQAR:

www.lokdcollege.in/aqar.php

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.00	2004	2009
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

10-10-2010

1.7 AQAR for the year (for example 2010-11)

2016-17

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ 2013-14 _____ (08/12/2017)4
- ii. AQAR _____ 2014-15 _____ (08/12/2017)
- iii. AQAR _____ 2015-16 _____ (08/12/2017)
- iv. AQAR _____ 2016-17 _____ (08/12/2017)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Gauhati University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE -

DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (<i>Specify</i>)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		<input type="text"/>

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="09"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="0"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	06
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="06"/> Faculty <input type="text" value="05"/>
Non-Teaching Staff <input type="text" value="00"/> Students	Alumni <input type="text" value="01"/> Others <input type="text" value="00"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="N/A"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level 01

(ii) Themes

Awareness seminar on API

2.14 Significant Activities and contributions made by IQAC

- Completed the preparation of SSR for 2nd cycle of assessment
- seminar, lecture and awareness programme were organised under the aegis of IQAC
- Procurement of departmental and various committees reports for the preparation of AQAR

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Coordinating activities of different Cells of IQAC for smooth functioning	Exchange of ideas and information among the different cells resulting in smooth function of the cells
Encourage collaborating programme	Seminar and other programmes were organised by various department in collaborating manner.
To encourage community outreach programme	Village adoption and various awareness programme were organised

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes No

Management Syndicate Any other body

Provide the details of the action taken

The AQAR was approved by GB

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	03	0	01	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	03	0	01	0
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	BA, BSc, B.Com.
Trimester	0
Annual	0

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is set by affiliating University (Gauhati University)

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
41	28	12	0	01

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
27	01	12	0	0	0	01	0	40	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest - 00 Visiting -00 Temporary-39

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	29	0
Presented papers	0	12	0
Resource Persons	0	1	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Experiential learning through project work, field study, non academic life skill learning etc.

2.7 Total No. of actual teaching days during this academic year

258

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03 Curriculum Development

2.10 Average percentage of attendance of students

70

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	297					65.99%
BSc	45					80%
B. Com	38					94.7%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- = IQAC encourages departments to prepare academic calendar, teaching plan, teaching material, tutorial classes etc.
- = To ensure effective teaching learning IQAC collects feedback from students and feedbacks are analysed.
- = Remedial measures were suggested on the basis of feedback.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	07	00	17
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Strong research cell has already been constituted with a convenor and other members under IQAC of the College intending to promote a congenial research climate and all major and minor projects which have to be routed through this cell. The IQAC tries to address all the difficulties faced by the scholars doing research works and projects through threadbare deliberation with the Principal and others senior faculty members having experiences of research in various field.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL			
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL			
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	05	
Non-Peer Review Journals	-	-	
e-Journals	01	01	
Conference proceedings	-	03	07

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				

Total				
-------	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : NA

UGC-SAP	<input type="text"/>	CAS		DST-FIST	<input type="text"/>
DPE				DBT Scheme/funds	<input type="text"/>

3.9 For colleges

Autonomy	<input type="text" value="-"/>	CPE	<input type="text" value="-"/>	DBT Star Scheme	<input type="text" value="-"/>
INSPIRE	<input type="text" value="-"/>	CE	<input type="text" value="-"/>	Any Other (specify)	<input type="text" value="-"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			01		04
Sponsoring agencies			College		College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency	<input type="text" value="-"/>	From Management of University/College	<input type="text" value="-"/>
Total	<input type="text" value="-"/>		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01				01		

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

[]

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [-] SRF [-] Project Fellows [] Any other [-]

3.21 No. of students Participated in NSS events:

University level [-] State level [-]

National level [04] International level [-]

3.22 No. of students participated in NCC events:

University level [] State level [22]

National level [10] International level []

3.23 No. of Awards won in NSS:

University level [-] State level [-]

National level [-] International level [-]

3.24 No. of Awards won in NCC:

University level [] State level [04]

National level [01] International level []

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="02"/>	
NCC	<input type="text" value="05"/>	NSS	<input type="text" value="-"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. College NCC Unit & the Red Ribbon Club in collaboration with the Kanaklata Civil Hospital organized a voluntary Blood Donation Camp in the college campus.
2. Organised a Tree plantation programme by NCC Unit in collaboration with Social Forestry, Forest Range office, Dhekiajuli
3. Organised a Book Fair
4. Contributed a sum of Rupees 30,000/- to the Chief Minister Relief Fund, Assam Govt.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13.5acres (50 bighas; 1 acre = 3.8 bighas)			
Class rooms	26	2	UGC GDA	28
Laboratories	7			7
Seminar Halls	1	1	Govt. Of Assam	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	78	21	College Dev. Fund, UGC	99
Value of the equipment purchased during the year (Rs. in Lakhs)	39,75,770	6,23,500	College Dev. Fund, UGC	45,99,270
Others				

4.2 Computerization of administration and library

Most of the office work and Library are computerised.

The College is getting access to e-resources through a programme entitled “National Library and Information Services infrastructure for Scholarly Content (N-List)”

Student can search books through OPAC (Online public access catalogue)

Digitalisation of Library is proposed to be implemented in near future.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9498	Rs.6,82,266/-	470	58,972/-	9968	7,41,238/-
Reference Books	12188	13,27,943	669	80,178/-	12857	14,08,121/-
e-Books	-	-	-	-	-	-
Journals	1	200	5	1300/-	6	1500/-
e-Journals(N-List)	-	-	-	-	-	5,720/-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (Newspapers)	6	13,099/-	1	-	5	11,930/-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	37	1	2 access point	4	1	8	19	2
Added	20	-	2 access point	2	-	-	-	-
Total	57	1	4	6	1	8	19	2

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Conducted one day training programme on Internet browsing for students.

4.6 Amount spent on maintenance in lakhs :	
i) ICT	-
ii) Campus Infrastructure and facilities	4.56
iii) Equipments	1.30
iv) Others	6.30
Total:	12.16

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Systematic collection of feedback from students on issues related to available support services has been initiated by IQAC with objective of enhancing the quality of support services in the College. All information regarding the student support services are incorporated in the prospectus with the help of IQAC that enables students to get acquainted with such services at the time of admission.

5.2 Efforts made by the institution for tracking the progression

College has an academic committee comprising of principle, Vice-Principal and senior teachers entrusted with the responsibility of student progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2127	-	-	-

(b) No. of students outside the state

02

(c) No. of international students

Nil

Men	No	%	Women	No	%
	1177	55.33		950	44.66

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
652	246	229	910	-	2037	701	257	233	936	-	2127

Demand ratio 1:3 Dropout % 1.75

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College has a functional Career Guidance Cell that looks after the coaching aspect of various competitive examinations for students.

No. of students beneficiaries

60

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

College has a functional student counselling cell with a convener and various issues related to students (academic/non-academic/socio-psychological) are effectively dealt with professional if necessary.

No. of students benefitted

110

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- (i) Sexual Harassment and legal provision and awareness programme organized by IQAC
- (ii) Women cell regularly conducts gender sensitization programme.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	735	Rs.31,95,165
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students 03

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p><u>Motto</u> – Quality knowledge with direction</p> <p><u>Vision</u> – Make a centre of excellence for higher education in a rural set-up of ethnic domain.</p> <p><u>Mission:-</u></p> <p>(i) To produce quality human resources essential/useful in every walk of life.</p> <p>(ii) To cater to the need of higher education for the aspirants of this vast-domain with multi-ethnic community.</p> <p>(iii) To reach out the marginalized section by creating awareness for higher education.</p> <p>(iv) To use our untapped resources for self-sustenance.</p> <p>(v) To create to a milieu and launching platform in culture and sports.</p> <p>(vi) To establish and boost-up a linkage with the pre-higher education set-up.</p>
--

6.2 Does the Institution has a Management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

Since we are affiliated to Gauhati University we are not directly involve in Curriculum Development. But one of our teachers as member of EC of the University has a scope of offering suggestions in this regard.
--

6.3.2 Teaching and Learning

<ul style="list-style-type: none"><input type="checkbox"/> To ensure effective Teaching –Learning the College provides all necessary teaching aides required by the Departments.<input type="checkbox"/> Teachers are motivated to participate in faculty development programme regularly.<input type="checkbox"/> At the commencement of the academic session Departments are requested to prepare academic calendar.<input type="checkbox"/> Departments conduct mid- term test, home assignments etc.<input type="checkbox"/> Students are given exposure for experiential learning through educational excursions, field trip etc.<input type="checkbox"/> Remedial classes for slow learners.

6.3.3 Examination and Evaluation

- The college is a recognised examination centre of the affiliating University
- Continuous evaluation is done through sessional examination and internal assessment

6.3.4 Research and Development

Research and Development cell has been constituted to monitor and encourage research related work

e-books and e-journal are made accessible to the faculty through N-LIST

6.3.5 Library, ICT and physical infrastructure / instrumentation

In Library software SOUL is used.

Library digitalisation is on process.

Virtual class room with OHP, & smart board

Canteen, Multi Gym, Indoor Stadium

6.3.6 Human Resource Management

- Self-appraisal to evaluate the performance of the teaching faculty
- Feedback from students to enhance the effectiveness of the faculty

6.3.7 Faculty and Staff recruitment

Recruitment is done as per UGC and Govt. Of Assam guidelines.

6.3.8 Industry Interaction / Collaboration

Students are taken for visits to nearby industries and laboratories under the supervision of teachers.

Recently an MOU has been signed with IIE, Guwahati.

6.3.9 Admission of Students

- Admission process is strictly on the basis of merit.
- Govt. Guideline is followed with regard to reservation of seats for SC, ST, OBC, etc.

6.4 Welfare schemes for

Teaching	Welfare schemes for Teachers, maternity leave, CCL
Non teaching	maternity leave, CCL, financial support for contractual staff
Students	Govt. Schemes for free admission Access to medical care in case of Emergency

6.5 Total corpus fund generated

Rs. 25,01,421/-

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			yes	
Administrative	yes	State Govt.	yes	College

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

N/A

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The college is entrusted with a part of the evaluation work as internal assessment.

6.11 Activities and support from the Alumni Association

Nil

6.12 Activities and support from the Parent – Teacher Association

- Parents/Guardians meet are organised by the college.
- Governing body includes two representatives as member from parents/guardians (one of them has to be a lady member as per govt. Rule)

6.13 Development programmes for support staff

Non-teaching staff attend various training programme including ICT, organised by Govt. Of Assam.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Use of CFL & LED bulbs
- LCD monitor is being used instead of CRT
- Printing is done on both sides of paper
- Scientific management of Biodegradable waste
- Regular tree plantation programme
- Limited use of plastic containers/bags

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Suggestions on innovative actions are invited from the students by the authority for its implementation where necessary.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of action:

- 1) Adoption of an interior village
- 2) Class room construction
- 3) To conduct academic audit

ATR:

- 1) Socio-economic survey done in the adopted village
- 2) Done
- 3) The process has only been initiated.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1) Senior students take theory as well as practical classes of the junior students in the presence of teacher
- 2) Inter Departmental faculty exchange

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- 1) For free enrolment planting of a sapling is mandatory and tree must be sustained till he/she leaves the college
- 2) Yearly Celebration of world environmental day.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT analysis has been done.

8. Plans of institution for next year

- 1) Student exchange programme
- 2) Research Publication
- 3) To introduced Post Graduate course
- 4) To enhance campus accessibility for differently able.

Name DR. JYOTSHNA BARUAH

Name DR. SUKDEV ADHIKARI

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I**Academic Calendar****L.O.K.D. College, Dhekiajuli, Assam****Session -2016-17****For B.A./ B.Sc./ B.Com. Semester Course****(From July, 2016 to June, 2017)**

Month/ Year	Date	Particulars Class days, Working days, Holidays	Sundays/ Holidays	No. of Working days
July 2016	1-31	Summer Vacation	31	-
	15	College Foundation day	-	-
August 2016	1-6	Class Days	-	6
	7	Sunday	1	-
	8-13	Class Days	-	6
	14	Sunday	1	-
	15	Independence Day	1	-
	16-20	Class Days	-	5
	21	Sunday	1	-
	22	Tithi of Sri Madhav Dev	1	-
	23-24	Class Days	-	2
	25	Janmastami	1	-
	26-27	Class Days	-	2
	28	Sunday	1	-
29-31	Class Days	-	3	
September 2016	1-2	Class Days	-	2
	3	Tithi of Sankardeva	1	-
	4	Sunday	1	-
	5-10	Class Days	-	6
	11	Sunday	1	-
	12	Id-Uz-Zuha	1	-
	13-17	Class Days/ Sessional Examination	-	5
	18	Sunday	1	-
	19-24	Class Days	-	6
	25	Sunday	1	-
	26-30	Class Days	-	5
October 2016	1	Class Day	-	1
	2	Sunday/ Gandhi Jayanti	1	-
	3-6	Class Day/ 4th Oct.College Fresher's Social	-	4
	7-15	Durga Puja, Lakhmi Puja, Muharam	9	-
	16	Sunday	1	-
	17	Kati Bihu	1	-
	18-22	Class Days	-	5
	23	Sunday	1	-
	24-28	Class Days/ 28thStudent's Union Election	-	5
	29-30	Kali Puja, Diwali	2	-
31	Class Day	-	1	
November 2016	1-5	Class Days	-	5
	6	Sunday	1	-
	7-12	Class Days	-	6

Month/ Year	Date	Particulars Class days, Working days, Holidays	Sundays/ Holidays	No. of Working days
November 2016	13	Sunday	1	-
	14	Guru Nanak Birthday	1	-
	15-19	Class Days	-	5
	20	Sunday	1	-
	21-26	Class Days	-	6
	27	Sunday	1	-
	28-30	Class Days	-	3
December 2016	1	Class Day	-	1
	2	Asom Divas	1	-
	3	Class Day	-	1
	4	Sunday	1	-
	5-10	Working Days	-	6
	11	Sunday	1	-
	12-17	Working Days	-	6
	18	Sunday	1	-
	19-24	Working Days	-	6
	25	Christmas/Sunday	1	-
	26-31	Working Days	-	6
January 2017	1	Sunday	1	-
	2-7	Working Days	-	6
	8	Sunday	1	-
	9-12	Working Days	-	4
	13-15	Magh Bihu	3	-
	16-17	Working Days	-	2
	18-21	Class Days	-	4
	22	Sunday	1	-
	23-25	Class Days/ 23rd January Death Anniversary of Lokanayak Omeo Kumar Das	-	3
	26	Republic Day	1	-
	27-28	Class Days	-	2
	29	Sunday	1	-
	30-31	Class Day	-	2
February 2017	1	Saraswati Puja	1	-
	2-4	Class Days/ 3rd & 4th Feb. College Week	-	3
	5	Sunday	1	-
	6-11	Class Days/ 5th, 6th & 7th Feb. College Week	-	6
	12	Sunday	1	-
	13-18	Class Days	-	6
	19	Sunday	1	-
	20-23	Class Days	-	4
	24	Sivaratri	1	-
	25	Class Day	-	1
	26	Sunday	1	-
	27-28	Class Days	-	2
March 2017	1-4	Class Days	-	4
	5	Sunday	1	-
	6-11	Class Days	-	6
	12-13	Dol-Yatra	2	-
	14-18	Class Days	-	5

Month/ Year	Date	Particulars Class days, Working days, Holidays	Sundays/ Holidays	No. of Working days
March 2017	19	Sunday	1	-
	20-25	Class Days	-	6
	26	Sunday	1	-
	27-31	Class Days	-	5
April 2017	1	Class Day	-	1
	2	Sunday	1	-
	3-8	Class Days/ Sessional Exam.	-	6
	9	Sunday	1	-
	10-13	Class Days	-	4
	14-15	Bohag Bihu	2	-
	16	Sunday	1	-
	17-22	Class Days	-	6
	23	Sunday	1	-
	24-29	Class Days	-	6
	30	Sunday	1	-
May 2017	1	May Day	1	-
	2-6	Working Days	-	5
	7	Sunday	1	-
	8-9	Working Days	-	2
	10	Buddha Purnima	1	-
	11-13	Working Days	-	3
	14	Sunday	1	-
	15-20	Working Days	-	6
	21	Sunday	1	-
	22-27	Working Days	-	6
	28	Sunday	1	-
	29-31	Working Days	-	3
June 2017	1-3	Class Days	-	3
	4	Sunday	1	-
	5-10	Class Days	-	6
	11	Sunday	1	-
	12-17	Class Days	-	6
	18	Sunday	1	-
	19-24	Class Days	-	6
	25	Sunday	1	-
	26-27	Id-UL-Fitre	2	-
28-30	Class Days	-	3	
		Total	107	258

Annexure II

Student Feedback Report **2016-17**

The feedback received from the students has been found very effective and helpful for the overall educational atmosphere of the College and also for the teaching staff. From the feedback, it is very much clear that the teachers of the College are very much dedicated to their duties. The students marked mostly good and very good in respect of sincerity, communication skill, knowledge and very good in respect of ability to finish syllabus within stipulated time. The students in their feedback attached a good deal of importance to the provision of internet facility along with Wi-Fi, supply of more drinking water, furnishing the College and the Departmental library with more reference and journals. Students also pointed out the deficiency of a few teachers in regards to completion of syllabus in time. This feedback enabled the teachers to be familiar with own drawbacks in teaching and other related activities and made them more accountable to their profession. In response to the students feedback, the College authority have initiated the works of providing Wi-Fi facility in the College campus, more drinking water, enriching the general and Departmental library of the College with more books and journals.

ALUMNI FEEDBACK REPORT **2016-17**

A well and good relationship is being maintained between the ex-students and the college. The college asked them to provide their feedback on the college by way of filled in forms. On their feedback they have laid a lot of emphasis on the followings points:

- A well-furnished and spacious auditorium
- Additional class rooms
- Introducing major courses in some departments.

The College has taken serious note of their feedback and has already begun activity in regard to fulfillment of the needs as stressed in the feedback of the alumni.

Report on parent –teacher meeting

Alumni feedback report

REPORT ON PARENT -TEACHER MEETING 2016-17

The departments organized the parent- teacher meeting in their departments and sent the reports to the IQAC. After examining the reports the following points were highlighted:

1. One or two teachers have requested the parents present in the meeting to ensure attendance of the wards at the college regularly.
2. Some other teachers implored upon the guardian to look after whether their wards are absorbed in studies or not.
3. Some parents in their speeches requested the college authority to be strict in maintaining discipline within the College campus. They have also requested the College authority so that initiative is taken to control the entry of unwanted elements/pure outsiders in the College during the classes.
4. A number of parents stressed the need of an order from the College authority to restrict the use of mobile phone by the students within the College campus.
5. Overall feedback of parent/guardian was very good.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
